



69 1st Ave/Box 179 Fox Creek, AB TOH 1P0 Phone:  
780-622-4448 Fax: 780-622-4449

# Chain of Custody Form/Analytical Request Form

**SIGN & CODE**

*\*please place stamp and sign & code below*

Copy of Report to:	
Company:	_____
Contact Name(s):	_____
Address:	_____
Phone/Fax:	_____
e-mail:	_____

TURN AROUND TIME (TAT)	
INITIAL BELOW	
<input type="checkbox"/>	Regular (3-5 days)
<input type="checkbox"/>	RUSH (100%/Next Day)
<input type="checkbox"/>	While You Wait (200%/RFN)
<i>see notes below for details</i>	
Date	_____
<b>Call Out Fee Required (\$250)*:</b>	<input type="checkbox"/>

Invoicing to:		Method of Payment		Analysis Requested													
Billing Address:	_____	Credit Card:	_____														
Attention to:	_____	PO #:	_____														
e-mail:	_____	Signature^:	_____														
<input type="checkbox"/> Sample container/condition certified as appropriate for analysis requested																	

SAMPLE IDENTIFICATION & DETAILS																	
LSD	SAMPLE IDENTIFICATION	SAMPLED BY (INITALS)	SAMPLE DATE & TIME	TYPE OF SAMPLE	SAMPLE VOLUME (L)	NO. OF CONTAINERS	HAZARDOUS (X)										

**Estimate Cost \*\* -**

ADDITIONAL INFORMATION (preservatives, special requests): \_\_\_\_\_

Relinquished By:	Date:	_____
	Time:	_____
Recieved By:	Date:	_____
	Time:	_____

**NOTES:** Turn Around Times (TAT) are expressed in business TATs apply to samples arriving before 3pm; WYW samples are exempt. Sample process time may extend RUSH or While You Wait \*Work completed after business hours will be charged CALL OUT.



- 1) By relinquishing these samples you are pre-authorizing the laboratory to sublet the samples in whole or in part to an approved facility for analysis(es).
- 2) Please indicate in the check-box any samples deemed hazardous.
- 3) All submissions for Regulatory Agencies require additional information sheet to be completed by customer.
- 4) Samples that require accredited analysis should be denote by an asterisk.
- 5) ^ The signature of the person indicated agrees payment will be given to PFL in exchange for work completed. See back of form.

**Note: Fill all possible fields to prevent analysis delay**

\*\* Estimate Cost will be subject to taxes and applicable fees and may be subject to change.

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**24 hour contact number: 780-622-4448**

### Credit Application

As an inducement to grant credit, the undersigned warrants that the information submitted is true and correct. You are authorized to investigate the references and principles listed. Any misrepresentation in this application will be considered evidence of fraud, since this information is the basis for the extending of credit.

In consideration for the extension of credit, said business/person promises to pay for all purchases within the terms agreed (30 days post Analysis Results) and agrees to pay a service charge per month of 1-1/2% per month (18% annual percentage rate) on all past due balances. It is the responsibility of the client to provide PO, coding or other cost processing information when the initial Chain of Custody form is provided to the laboratory. Delays caused by an incomplete or improperly filled Chain of Custody form(s) will incur service charges. In the event any third parties are employed to collect any outstanding monies owed by said business/person the undersigned agrees to pay reasonable collection costs, including attorney fees, whether or not litigation has commenced, and all costs of litigation incurred. The undersigned represents that he/she has the authority to execute this sample request on behalf of the business identified.

In consideration for Petroleum Field Laboratories Inc. extending credit to the business identified on reverse (Chain of Custody Form) below for any materials and/or services after this date at the request of applicants or its agents, the undersigned individual hereby personally guarantees unconditionally and irrevocably the prompt payment of any sums now or hereafter owed to Petroleum Field Laboratories Inc. by the business identified on reverse whether said sums are due under open account, contract or otherwise. It is understood and agreed that credit, if extended, is to be on a continuing basis and may exceed estimated maximum credit limit required as stated in the credit agreement between Petroleum Field Laboratories Inc. and the business. Petroleum Field Laboratories Inc. shall not be obligated to notify the undersigned of the dates or amounts of any such credit and the undersigned waives demand, notice of default and any extension of time or any other forbearance which may be extended. This guaranty shall continue in force until notice in writing, sent by registered or certified mail, return receipt requested is received by Petroleum Field Laboratories Inc. Said notice shall specify the date on which this guaranty is to be terminated, said date not to be less than seven days after such notice is received. Such termination shall in no way release the undersigned as to any sum or debt incurred prior to such termination.

Date \_\_\_\_\_ Name: \_\_\_\_\_

(Name of person guaranteeing payment, NO TITLE)

Address \_\_\_\_\_

Cell Phone # \_\_\_\_\_ DL #: \_\_\_\_\_

Signature of person guaranteeing payment \_\_\_\_\_

Name of Business whose account is guaranteed \_\_\_\_\_